National Chengchi University Promotion Schedule Report for New Faculty Members and Research Personnel (Within First Four Years of Employment)

		Affiliated				Current		Ct-at	
Name		College/Center a	ind			Job		Start	
		Department/Instit	tute			Title		Date	
Promotion Evaluation and Progress:									
(Please check the appropriate box for the individual's progress in teaching, research, and service									
performance. Please retrieve any relevant information on the subject's achievements from the faculty									
evaluation system and affix as attachments.)									
1. Teaching Performance: Good Satisfactory Needs Improvement (optional for research							research personnel)		
2. Research Performance: Good Satisfactory Needs Improvement									
3. Service Performance: Good Satisfactory Needs Improvement									
Comments or Feedback (optional):									
[Please provide additional information on the individual's academic insights, publications, contributions, teaching and service									
experience, or assistance required from the University or the faculty member's affiliated department/institute/college in 300 words									
or less.]									
Signature or seal of faculty member or research personnel:									
				Dat	e of c	ompletion	: / /	(1)	MM/DD/YYYY)
		Recommendations:							
Depart	tment								
or Inst									
	Chair								
		Report submitted to the Department/Institute Faculty Evaluation Committee on:							
		Date: / /		(MM/DD/Y	<u>YYYY</u>)	Signature	or seal:	
		Recommendations:							
Dear	1 or								
Cen									
Direc	etor								
		Report submitted to the College Faculty Evaluation Committee on:							
		Date: / /		(MM/DD/Y	(YYY)	Signature	or seal:	

Notes:

- 1. Pursuant to Article 5 of the University's *Regulations Governing the Promotion Schedule of New Faculty*: Every academic year, departments and institutes shall require new faculty members to submit a written report on the progress of their teaching, research, and service performance. The department/institute chairs shall give written recommendations in response to said reports to help faculty members attain their promotion by the scheduled deadline and submit their reports to the faculty evaluation committees of their department/institute and college. These regulations also apply to research personnel.
- 2. The department/institute shall submit photocopies of this report to the college and newly appointed teaching and research personnel for reference after the report is passed by the college-level faculty evaluation committee.
- 3. Please add additional information as necessary.