

National Chengchi University Faculty Grievance Committee Formal Complaint

Appellant		Identification No.	
Date of birth		Institution and Job Title	
Residential Address			Tel:
Agent/ Representative	(Leave blank if not applicable)		
Date of birth		Identification No.	
Residential Address			Tel:
Units/schools/institutions that issued the original measure:			
Original measure issue date and document No. (or description of the original measure):			
Date and method of delivery (acknowledgement) of the original measure:			
I. Facts of the case and reasons for the appeal: (Please specify how the original measure is illegal or inappropriate.)			
II. Specific remedy sought:			
III. For cases involving gender equality, has a response been filed: (not required for non-gender equality cases)			
<input type="checkbox"/> No; <input type="checkbox"/> Yes			

<p>IV. Has an administrative appeal or lawsuit; or an application for mediation, arbitration, or decisions on unfair labor practices (under the <i>Act for Settlement of Labor-Management Disputes</i>) been filed in addition to this appeal?</p> <p><input type="checkbox"/> No; <input type="checkbox"/> Yes (<u>Please specify the agency or court with which the appeal, litigation, or dispute was filed and the date of filing:</u></p> <p>please elaborate: _____)</p>
V. Filing date:
VI. Supporting documents and proof (please itemize all attached documents below)
1. Proof of the original measure(s)
2. Other supporting documents
Please submit this form to the
National Chengchi University Faculty Grievance Committee
Appellant (Signature or seal)
Agent
Representative (Signature or seal)
_____ (yyyy)/ _____ (mm)/ _____ (dd)

Notes:

1. This appeal document is structured in accordance with Article 15 of the Faculty Grievance Committee Organization and Review Regulations (hereinafter referred to as “the Regulations”). For appeals that fail to comply with relevant regulations, the Appeal Review Committee may, in accordance with Article 16 of the Regulations, ask the appellant to correct a non-compliant appeal within 20 days. The Committee may begin the review process directly if the appellant fails to make the necessary corrections by the stipulated deadline.
2. In accordance with Article 39 of the Regulations, formal complaints shall be written in Chinese. Any cited references that are in a foreign language shall be translated into Chinese, and both the original and translated versions must be attached. A transcript must be provided for any audio/video recordings and emails submitted as evidence with the time when and place where the associated materials were obtained indicated and an affidavit stating that the materials were not recorded or obtained illegally.
3. In accordance with Article 17 of the Regulations, the Appeal Review Committee shall provide a copy of the appeal documents and related materials to the schools or educational administrative authorities responsible for the original measures and ask for their explanations. Thus, the appellant may note in the appeal documents any information they do not wish to disclose to related parties, specifying relevant legal grounds. However, for the purposes of reviewing the case, the Appeal Review Committee may determine whether it is necessary to provide relevant documents to the aforementioned schools or educational administrative authorities and ask for their explanations. Therefore, prior to filing appeals, appellant shall carefully deliberate the information that may need to be provided during the appeal process.